

Statement of Deficiencies

5305-H: Children's Daily Attendance

Not Met

Findings/Corrections

Inaccurate Daily Attendance Log 5305.H. The center's daily attendance record for children did not accurately reflect the children on the child care premises at any given time as [THE CHILDREN ENTERING THE BUILDING FROM THE CENTER BUS EACH MORNING ARE NOT INCLUDED ON THE DAILY LOG FOR CHILDREN ON THE PREMISES]. The daily attendance record for children shall include the time of arrival and departure of each child and the name of the person to whom the child was released . This record shall accurately reflect the children on the child care premises at any given time. If the record is completed by center staff, that individual shall write the first and last name of the person to whom the child was released and sign his/her own name. Children who leave and return to the center during the day shall be signed in/out.

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5307-A.1: Mastercard

Not Met

Findings/Corrections

Incomplete Mastercard 5307.A.1.The children's records reviewed lacked the required information on the Child's Information Form (MasterCard) as the following information was omitted [DIETARY RESTRICTIONS]. Information form to include: name, birth date, sex, date of admission, name and phone number child's physician and dentist, dietary restrictions and allergies and signed and dated by the parent.

5311-A: Personnel Records

Not Met

Findings/Corrections

5311.A.2. Documentation of three current, positive non related reference checks or telephone notes signed and dated was not available for [3] staff

5311.A.5. Documentation of a satisfactory criminal record check, as required by Louisiana R.S. 15:587.1, was not available for [2] Staff. Documentation of submission [was] available. Provider shall request this clearance prior to the employment of any center staff. A criminal record clearance is not transferable from one employer to another.

5312-A: Orientation Training

Not Met

Findings/Corrections

No Orientation Training 5312.A. Provider lacked documentation that [1] staff, received orientation within one week of employment and prior to having sole responsibility for a group of children to include training in the following topics: THE FORM IS IN THE FILE BLANK

Center policies and practices including health and safety procedures;

Emergency and evacuation plan;

Supervision of children;

Discipline policy;

Job description;

Individual needs of the children enrolled;

Detecting and reporting child abuse and neglect;

Current Child Day Care Class "A" Minimum Licensing Standards;

Confidentiality of information regarding children and their families.

Orientation training did not include documentation of the 4 days supervised work with children.

Documentation shall consist of a statement/checklist in the employee record signed and dated by the employee and the Director attesting to having received such orientation training and the dates of the supervised work with children. NOTE and additional staff person has not recorded the four days of working with children.

Statement of Deficiencies

5312-C: Annual Review

Not Met

Findings/Corrections

No Documentation-Annual Review 5312.C. Provider lacked documentation that [3] staff have annually reviewed the following topics:

Center policies and practices including health and safety procedures;
Emergency and evacuation plan;
Supervision of children;
Discipline policy;
Job description;
Individual needs of the children enrolled;
Detecting and reporting child abuse and neglect;
Current Child Day Care Class "A" Minimum Licensing Standards;
Confidentiality of information regarding children and their families.

5327-H: Strings and Cords

Not Met

Findings/Corrections

5327.H. Strings and cords were within reach of children as [center class rooms have blinds with cord hanging].